



ST. BENEDICT SCHOOL

BEFORE CARE AND AFTER CARE

JULY 2025

Any family, planning to use childcare in September, must submit the *Family Registration Form* by **Monday, August 11th.** This includes families who intend to use After Care on a regular schedule, on an “as needed” basis, or those who plan to use Before Care under any circumstances.

All EDP forms are available on the school website: Parents>EDP>EDP Forms. The *Family Registration Form* must be submitted EACH school year. Forms may be dropped off at the school office (Monday-Friday from 9am-2 pm), the Parish Office (Monday-Friday from 9am-4 pm) or mailed to St. Benedict School. The \$25 annual family registration fee MUST be included. **Payment by cash or check ONLY, payable to St. Benedict School.** Please address all envelopes: Attn: Pat Tobino / EDP.

ALL MORNING CARE use must be prescheduled. Unscheduled drop offs are not permitted. Please use the Monthly or Automatic Before Care Scheduling Form to register your child in advance. This is essential for appropriate staffing and space.

MORNING CARE FOR A PREK SIBLING: If you are dropping off a PREK student while bringing an older sibling (K-8) at their scheduled arrival time, **you must preschedule the PREK drop off** using the *Before Care Automatic Scheduling Form*. Although Before Care is free of charge for a PREK sibling, the *Family Registration Form* and \$25 annual fee are still required. Please check the box labeled “Before Care for Pre-K Sibling Only”. **All forms and payment are due by Monday, August 11th.**

A convenient way to schedule Before and/or After Care on a rolling month-to-month basis is by using the Automatic Scheduling Form. You can choose from: *Before Care Automatic Scheduling Form*, *After Care Automatic Scheduling Form* or *Combined Before and After Care Automatic Scheduling Form*. Alternatively, you can use the Monthly Scheduling Form, which requires monthly submissions.

IMPORTANT INFORMATION: The Hot Lunch Program begins on Monday 9/8/25. Please ensure your Meal Magic account is set up prior to that date. Before and After Care begin on Thursday 9/4/25 for students in grades K-8. Before Care and Aftercare is available to ALL students (PreK-8) on Friday 9/5/24.

Important Dates for September

- 9/3 - Orientation for New Students in Grades 1-2-3-4-5-7-8. Time: 9am – 10am.
Orientation for ALL Kindergarten students, Time: 10:15am – 11:15am.
Orientation for ALL Grade 6 students (with ONE parent/guardian). Time: 11:30 – 12:30pm.
- 9/4 - **First Day of School for Grades K-8** (Full Day, 2:15 dismissal).
Before/After Care begins for grades K-8. NO HOT LUNCH.
Orientation Day for PreK3 and PreK4 students. An email will be sent to confirm sessions.
- 9/5 - **Full day of school for ALL students (PREK – 8).** NO HOT LUNCH.
New Family Ice Cream Social - Details TBD.
- 9/8 - Hot Lunch Program begins.

PICKUP / DROP OFF LOCATION

Before Care Drop Off is at DOOR #16. Please drive past the front of the school, continue around to the back of Wing 1, and park between Wing 1 and Wing 2. Door #16 is located at the end of Wing 2. A doorbell is located to the upper left of the doors. **To exit**, please continue carefully around the back of the school. You will exit near the church and onto Bethany Road. **AFTERCARE PICK UP** is at door #16. Follow the same instructions outlined for Before Care. You must enter the building to sign your child(ren) out. **To exit**, Please drive back toward the main parking lot and exit via Hillcrest Rd. **DO NOT** drive around the back of the school via the side of the playground.

Please contact me if you have any questions regarding EDP scheduling and billing.

Pat Tobino

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732-264-5578 ext.23